

Document Pack



Mark James LLM, DPA, DCA
Prif Weithredwr,
Chief Executive,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

WEDNESDAY, 24 OCTOBER 2018

TO: THE EXECUTIVE BOARD MEMBER FOR LEADER

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER** WHICH WILL BE HELD IN THE **LEADER'S OFFICE, COUNTY HALL, CARMARTHEN, AT 9.30 AM, ON TUESDAY, 30TH OCTOBER, 2018** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Mark James CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Martin S. Davies
Telephone (direct line):	01267 224059
E-Mail:	MSDavies@carmarthenshire.gov.uk
Ref:	AD016-001

A G E N D A

1. **DECLARATION OF PERSONAL INTERESTS.**
2. **TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON 11TH OCTOBER 2018.** 3 - 6
3. **CARMARTHENSHIRE BUSINESS FLOOD RELIEF FUND.** 7 - 16
4. **REPORTS NOT FOR PUBLICATION.**
FOLLOWING CONSIDERATION OF ALL THE CIRCUMSTANCES OF THE CASE AND FOLLOWING THE APPLICATION OF THE PUBLIC INTEREST TEST THE EXECUTIVE BOARD MEMBER MAY CONSIDER THAT THE FOLLOWING ITEM IS NOT FOR PUBLICATION AS IT CONTAINS EXEMPT INFORMATION AS DEFINED IN PARAGRAPH 14 OF PART 4 OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT, 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) (WALES) ORDER 2007.
5. **FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUND: CARMARTHENSHIRE BUSINESS FLOOD RELIEF FUND.** 17 - 20

Note:- The press and public are not be entitled to attend the meeting. The decision record will be published normally within 3 working days.

Agenda Item 2

**EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE
LEADER**

THURSDAY, 11 October 2018

PRESENT: Councillor: E. Dole (Executive Board Member).

The following officers were in attendance:

M. Bull, Physical Regeneration Strategic Programme Manager;
B Hale, Economic Development Coordinator;
C. Owen, Community Regeneration Assistant;
P White, Physical Regen Programme Coordinator (Rural);
M.S. Davies, Democratic Services Officer.

Leader's Office, County Hall, Carmarthen: 2.00 pm - 2.45 pm

1. DECLARATION OF PERSONAL INTERESTS

There were no declarations of personal interests.

2. DECISION RECORD - 11TH SEPTEMBER 2018

RESOLVED that the decision record of the meeting held on the 11th September, 2018 be signed as a correct record.

**3. FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS:
TARGETED FINANCE FUND & WELSH CHURCH FUND**

RESOLVED that the following applications for assistance from the Welsh Church Fund and Targeted Finance Fund be approved subject to the usual terms and conditions and those specified in the report:

<u>Applicant</u>	<u>Award</u>
Llangathen Village Hall	£3,000.00
Gate & District Welfare Association	£3,000.00
Ammanford Community Theatre Group	£430.00
Llanelli Mynydd Mawr Railway Company Ltd.	£13,000.00

4. REPORTS NOT FOR PUBLICATION

RESOLVED pursuant to The Local Government Act 1972 as, amended by The Local Government (Access to Information) (Variation) (Wales) Order 2007 that the following items were not for publication as the reports contained exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Act.

**5. CARMARTHENSHIRE PROPERTY DEVELOPMENT FUND - DOLAWEN, CLOS
FFERWS, CAPEL HENDRE**

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 4 above not to publicise the content of the report as it contained exempt information relating to the

financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act). The public interest test in this matter related to the fact that the report contained detailed information about the business and financial affairs and ambitions of the applicants. In this case, the public interest in transparency and accountability is outweighed by the public interest in maintaining confidentiality, as disclosure of this information would be likely to damage the applicants at this stage.

The Executive Board Member considered an application from Dolawen Cyf for a grant towards the construction of a new facility for Midtec Products Ltd. at Capel Hendre which would accommodate 37 jobs as well as creating 11,152sq. ft. of employment space.

RESOLVED that the following application for a grant from the Carmarthenshire Property Development Fund be approved subject to the usual terms and conditions and those specified in the report:-

<u>Applicant / Property</u>	<u>Award</u>
Dolawen Cyf / Plot 3b, Closfferws, Capel Hendre	£416,647.70

6. CARMARTHENSHIRE BUSINESS START UP/BUSINESS GROWTH FUND

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 4 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained detailed information about the business and financial affairs and ambitions of the applicants. In this case, the public interest in transparency and accountability is outweighed by the public interest in maintaining confidentiality, as disclosure of this information would be likely to damage the applicants at this stage.

Further to minute 3 of the meeting held on the 19th February 2018 the Executive Board Member considered applications for assistance from the Carmarthenshire Business Start-Up Fund and Carmarthenshire Business Growth Fund. The priority of both funds was to support the creation of jobs and new businesses within the County.

RESOLVED that the following applications for assistance from the Carmarthenshire Business Start-Up Fund and Carmarthenshire Business Growth Fund be approved subject to the usual terms and conditions and those specified in the report:

Carmarthenshire Business Start-Up Fund

<u>Applicant</u>	<u>Award</u>
A & J Partners Ltd. T/A Harry Watkins	£1090.37
Mesen	£2331.20
Music Headquarters Ltd	£9,587.16

Carmarthenshire Business Growth Fund

Applicant

Thomas & Thomas Plant and Tool Hire
Williams Marine
Preseli Bluestone Meats
Rock The Dragon
Treharne Automotive Engineering Ltd
Trefin Farm

Award

£5,000.00
£10,000.00
£10,000.00
£5000.00
£10,000.00
£9,000.00

EXECUTIVE BOARD MEMBER

DATE

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EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER 30/10/2018

Executive Board Member:	Portfolio:
Cllr Emlyn Dole	Leader

CARMARTHENSHIRE BUSINESS FLOOD RELIEF FUND

Recommendations / key decisions required:

To formally approve the provisional allocation of £200k to set up a Business Flood Relief Fund and agree eligibility criteria, forms and proposed procedures for delivery.

Reasons:

To safeguard businesses in affected areas of the County.

Directorate	Designation	E Mail Address:
Name of Head of Service:	Director of Regeneration & Policy	WSWalters@carmarthenshire.gov.uk
Wendy Walters		
Report Author:	Economic Development Area Manager	MABull@carmarthenshire.gov.uk
Mike Bull		

Declaration of Personal Interest (if any): NONE

Dispensation Granted to Make Decision (if any): N/A

DECISION MADE:

Signed:

DATE: _____

EXECUTIVE BOARD MEMBER

The following section will be completed by the Democratic Services Officer in attendance at the meeting

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted subject to the amendment(s) and reason(s) specified:	
Reason(s) why the Officer's recommendation was not adopted:	

**EXECUTIVE SUMMARY
EXECUTIVE BOARD MEMBER LEADER
30TH OCTOBER 2018**

CARMARTHENSHIRE BUSINESS FLOOD RELIEF FUND

Background:

Following widespread flooding across the county as a result of Storm Callum, approximately 120 businesses have been affected and have experienced disruption to business activity. To support those businesses to rebuild it is proposed to establish a £200k Carmarthenshire Business Flood Relief Fund to assist private & third sector enterprises to recover from flooding damage.

Proposed Eligibility Criteria:

It is proposed that:

- A maximum project cost of £9999;
- Eligible activities for funding to include Construction Costs to rectify damage to buildings; Replacement or Repairs to equipment; Clean Up Costs;
- Retrospective costs to be considered from 13 Oct 2018;
- Grant award to be maximum of 50% of total costs up to a maximum of £4999.

Ineligible Costs:

- Those that are being covered by insurance company claim (note items can be considered up to value of insurance claim excess);
- Loss of earnings or rent as these are not tangible items and cannot be evidenced in line with grant requirements (invoice to supplier and defrayment), we also cannot cover own employee costs.

Proposed Application & Processes:

- Single stage application process to include application form, one quote, photographs;
- Projects presented to officer panel for consideration;
- Officer recommendation to be forwarded to EBM leader for approval;
- Payment either: in retrospect based on submission of claim form evidence of defrayment and invoice or in advance with evidence supplied within 3 months of signed offer

Recommendations:

- That £200k is allocated to enable the establishment of the Carmarthenshire.
- To approve the proposed eligibility criteria, forms and process as set out above.
-

DETAILED REPORT ATTACHED?

Application Form attached.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Wendy Walters

Director of Regeneration and Policy

Policy and Crime & Disorder NONE	Legal YES	Finance YES	ICT NONE	Risk Management Issues NONE	Organisational Development NONE	Physical Assets NONE
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1. Finance

The funding has been identified from the Council's capital programme.

2. Legal

Section 2 of the local government act allows a local authority to do anything that it considers would be likely to promote or improve the economic or social well-being of any person living in the County. Having regard to the Council's Corporate Strategies we are satisfied that the setting up of the funds for those affected by Storm Callum clearly falls within these statutory powers.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Wendy Walters

Director of Regeneration and Policy

1. Scrutiny Committee N/A
2. Local Member(s) N/A
3. Community / Town Council N/A
4. Relevant Partners N/A
5. Staff Side Representatives and other Organisations N/A

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

Application Form attached.



Carmarthenshire Business Flood Relief Support

Application Form

Grant aid to assist private & third sector enterprises to recover from flooding damage

Max Project Cost £9,999	Max £4,999 Grant
--------------------------------------------	---------------------------------

All Enterprises

50% Maximum Grant

Please complete fully and include any necessary supporting documents (checklist at back of form)

Please return your completed application to:

Carmarthenshire Business Flood Recovery Fund
Economic Development Division
Carmarthenshire County Council
Rural Business Development Centre
Nant y Ci
Carmarthen
Carmarthenshire
SA33 5DR

Telephone : 01269 590216
 : 01267 242429

E Mail: communitybureau@carmarthenshire.gov.uk

1. APPLICANT INFORMATION

Business Name:

Business Address:

Main Contact:

Position:

Address:

Post Code:

Phone Number:

E Mail:

Web Address:

Local Authority Ward:

2. DESCRIPTION OF PROPOSED FLOODING & DAMAGE INCURRED & INSURANCE POSITION

Provide a brief description of the proposed flooding / damage incurred to your business (PLEASE ENCLOSE ANY PHOTOGRAPHS)

PLEASE ADVISE WHAT INSURANCE ARRANGEMENTS YOU HAVE FOR YOUR BUSINESS AND WHAT IS THE LATEST IN RESPECT OF ANY CLAIMS MADE:

3. ESTIMATED COSTINGS

Please provide the following:-

	Net	Vat (if applicable)	Gross
Estimated construction costs (Please list)	£	£	£
Estimated equipment Costs (Please list)			
Estimated Clean Up Costs (Please list)			
Other Costs (Please List)	£	£	£
Total project costs	£	£	£

4. PROJECT FUNDING TO SUPPORT YOUR APPLICATION

Please provide details below of all other sources of funding for your project (excluding this grant)

Funding source	Funding amount £	Funding status (please tick)		
		Secured	Applied for	To be Applied for
Total project funding				

Are you VAT registered and will you be able to recover VAT on these costs?

Amount of Grant Funding Requested	£
5. Other Financial Details	
Has the enterprise received any type of grant aid from Carmarthenshire County Council during the last 3 years?	YES NO <i>(delete as appropriate)</i>
If Yes please specify date of grant offer, amount & source of grant:	
Has the enterprise received in the last 3 years, or is in the process of applying for any type of grant aid from another public source?	YES NO <i>(delete as appropriate)</i>
If Yes please specify date of grant offer, amount & source of grant:	
Please Supply Your Bank Details:	

6. Declaration	
I confirm that the information detailed in this application is correct to the best of my knowledge.	
Applicant Signature	
Printed Name	
Position	
Date	

Checklist

PLEASE ENSURE THAT YOU HAVE ANSWERED ALL THE QUESTIONS

PLEASE ENSURE THAT YOU HAVE ENCLOSED ALL THE FOLLOWING (IF APPLICABLE)

Completed and signed application form	YES	NO
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Photos of Flood Damage	YES	NO
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Quotations	Under £4999 Project Cost - One Quote Between £5000 and £9999 - Three Quotes
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Agenda Item 5

By virtue of paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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